

MANITO

COUNTRY CLUB



Manito Golf and Country Club
Position: Club Manager/COO

Located on the South Hill in beautiful Spokane, Washington, Manito Golf and Country Club is a private, member-owned club, providing outstanding golf and social entertainment to our membership for over 100 years. Mindful of our rich history, which includes hosting the 1944 PGA Championship, we continue to focus on the future enjoyment and needs of our members, their families, and their guests.

Last year Manito's Centennial Celebration saw the opening of its \$8.1M renovation/expansion project, which boasts a beautiful new restaurant and bar including a full-service kitchen, four Trackman golf simulator bays with social area, expanded 2,500 sq ft. swimming pool and patio, a 3000 sq ft. state-of-the-art fitness facility, and brand-new pro shop. With over 30,000 rounds/year played on our spectacular par 71 championship course, our 400 regular and 200+ social/other members are now enjoying year-round utilization of the Club while we continue to thoughtfully explore new and innovative activities. This has also had the beneficial effect of expanding our membership waitlist to unprecedented levels. (Regular 50, Jr. Executive 13)

The upcoming retirement of our Club Manager/COO has opened an incredible opportunity to lead us into our next century. You would join our three-person executive management team, working side-by-side with our Head PGA Golf Professional and our Golf Course Superintendent, a relationship that is critical to the long-term success of the Club.

Our membership has enjoyed tremendous stability and longevity of our entire management team throughout our history. Members and guests have appreciated our highly visible, engaged, and responsible CM/COO for nearly 25 years, and tenures of our previous head golf professional and golf course superintendent were more than 30 years. We consider our present head pro and our golf course superintendent second to none, and we intend to select a new CM/COO equally as talented and passionate to work with them.

Mission Statement

The mission of Manito Golf and Country Club is to provide consistent, high-quality golf and social experience for its members, their families, and guests. The Club strives to meet or exceed member expectations through excellence in golf course conditions, dining and social facilities and staff service.

Position Overview

The Club Manager/COO must be a thoughtful, dynamic, and visionary leader focused on quality service to enhance the membership experience every day. Visible, sincere, hands-on engagement is the expectation of the membership. Strong interpersonal skills as well as exceptional written and verbal communication are essential. The manager must exhibit a comfortable professionalism in the day-to-day activities and interactions with members and their guests.

Under the supervision of the Club President and 7-Member Board of Directors, the CM/COO will be responsible for fiscal and operational direction of the Club, including report and analysis of all operational expenses, capital expenditures, F&B, revenues, and membership activity. Working with the Committees and the Board, he/she will evaluate changes in the landscape and bring forth strategic vision and actionable plans. The CM/COO must therefore have a solid business sense and acumen, be able to clearly define and implement objectives, and analyze and critically review results.

It is the responsibility of the CM/COO to maintain the highest quality service through control of managerial structure and staffing decisions. A commitment to consistent, attentive service, with an eye toward detail is of utmost importance. Staff retention through job satisfaction and advancement opportunities is desired, thus emphasis on training and mentoring in a thoughtful, honest, and courteous fashion is necessary, creating a culture of teamwork and trust.

Candidate Qualifications

All candidates must have a bachelor's degree,
Minimum 5-years' experience in a high end/volume private club with role as a General Manager or Assistant General Manager.
CCM or PGA certification is preferred but not required.
Experience with Manito's POS system, Club Essentials, is not required but helpful.

Salary and Benefits

A competitive base salary commensurate with experience, along with an attractive incentive plan.
Benefits include:
Health Care Insurance
Life Insurance
401K match
Education/Association Dues
Family Privileges

Application

Please send cover letters and resume to dan@manitocc.com Attention Search Committee, with cc to jpiskel@pyklawyers.com